Stage 2 - Implementation

Ref	Tasks/Milestones	Start Date	End Date	Lead/Resource Name(s)	RAG	Updates/Notes
	Project Boards					
D	**Phase 4 Programme Implementation**					
	Integrated Commissioning Board				26	
1	**LD&A System Delivery Vehicle (Former Alliance)**					
	Alliance Senior Management Workshop: - Who needs to agree and who needs to be involved? - What agreements are needed? - How will management systems be aligned and what other systems might be needed? - How do we achieve a single leadership team and management framework? - Embedding codesign with learning disabled people, autistic people and carers, both with regard to systems and service design - What protocols are needed? - Can we do this and what do we need to get there? - Who and what agencies do we need to bring onboard?	14/12/20	14/12/20	M Pelling		
1.2	**LD&A System Delivery Partnership Management System Workstream** Engagement with Alliance system leads across the CCG, KCHFT, KMPT and KCC to achieve initial agreement on: a) The structure of the LD&A System Delivery Partnership senior management team and how the team and the chief accountable officer will be appointed b) The purpose, aim and objective of the proposed senior management team c) What body will host the senior management structure d) How the team will be funded and resourced and via what mechanism e) HR issues and considerations f) How business, HR, performance and system support will be provided and funded and via what body g) Whether and to what extent team and locality management across agencies will be included in the single management structure h) The type and form of inter-agency agreements needed to achieve the new whole system delivery model	21/12/20	26/02/21	M Pelling		
1.3	**Whole System Delivery Workstream** Engagement with CCG, LA and Alliance system leads to achieve initial agreement on: a) The revised service delivery areas that will be commissioned and managed via the new LD&A System Delivery Partnership, including consideration of: - Transforming care planning, micro-commissioning and pathway - Neurodevelopmental pathway - Health checks and LeDeR - Complex care - Other agencies to be included in the upgraded delivery b) Effective CCG/LA delegation of: - Micro commissioning and LDA market management of services within frameworks set by the CCG/LAs - Related budgets and decisions affecting individual care packages and placements	21/12/20	26/02/21	M Pelling		
1.5	Based on the outputs of 1.2 & 1.3 the preparation of a report setting out the finalised proposals covering the future model of the System Delivery Partnership	22/02/21	26/02/21	M Pelling		
1.6	**System Agreement** Formal consideration and agreement of the report and proposals by: - KCHFT's Executive Management Board - KMPT's Executive Management Board - KCC's ASC senior management and governance boards - CCG and LA senior commissioning and programme leads - Integrated Commissioning Board (ICB)	01/03/21	05/03/21	M Pelling/LA Project Sponsor		
1.7	**Preparation** a) Preparing the formal agreements, memorandum of understanding etc between Alliance partners that will form part of a new collaborative agreement b) Developing a revised collaborative agreement and linked protocols, in consultation with HR, Legal and Finance leads across the CCG, LAs and NHS provider partners c) Facilitating and supporting partner agencies to develop and implement: - Key senior management and staffing restructure - Key systems development and implementation - Interagency policies and protocols	08/02/21	19/03/21	M Pelling		
1.8	New LD&A System Delivery Partnership Established	22/03/21	26/03/21	M Pelling		
2	**Codesign and Coproduction**					
	Autism Collaborative Workshop - Approach to LDA System Codesign	11/01/21	11/01/21	M Pelling/Michelle Snook		
	Learning Disability Partnership Board Workshop - Approach to LDA System Codesign	20/01/21	20/01/21	M Pelling/Toni Easeman		
2.3	On-going codesign of systems to support effective user/carer voice in Kent's LDA Governance and service delivery vehicle	25/01/21	12/03/21	M Pelling/Toni Easeman		
3	**Whole System Governance and Programme Management**					
	Preparation of the final ICB report covering the review proposals and recommendations	11/01/21	20/01/21	M Pelling		
	Agreement by the Integrated Commissioning Board (ICB) of the : a) LDA Programme Governance Model b) Whole System Programme Management & Commissioning Unit	26/01/21	26/01/21	M Pelling/LA Project Sponsor		
3.3	Engagement with senior programme and commissioning leads, across the CCG and LAs, to achieve agreement on: **System Governance** - The structure, membership, operation and purpose of the whole system governance body - A strategic level planning, investment and cross agency spend ng framework taking account of NHS and LA priorities - The formal agreement models and framework to achieve the above **System Management** - The purpose, aim and objective of the proposed system wide programme management and commissioning unit - How the unit will be funded, resourced and operationally managed and via what mechanism - HR issues and considerations - How business, performance and system support will be provided and funded and via what mechanisms - The purpose and role of the senior Programme Management and Commissioning system leader - How the system leader will be funded, appointed and managed across the CCG and LAs	21/12/20	12/02/21	M Pelling		
4	**Formal Partner Sign Off and Implementation**					
4.1	Formal KCC ASH Cabinet Committee Consideration of LD&A System Model and proposals	25/01/21	05/03/21	M Pelling/LA Project Sponsor		
4.2	Final Approval of LD&A System Model and proposals by KCC ASHP Cabinet Member	15/03/21	15/03/21			
4.3	Formal KMCCG Approval	08/02/21	25/03/21	M Pelling/Dave Holman (CCG)		
4.4	**Preparation** a) Preparing the formal agreement(s), Terms of Reference and related protocols (including finance and reporting requirements) between Kent CC, KMCCG, Medway Council and key partners, which will define the new LDA joint Governance arrangements b) Working with LA/CCG HR, Legal and Finance leads to establish the LDA Programme Management & Commissioning Unit c) To include setting up: - The management, staffing and joint oversight structure - Key systems development and implementation, including data systems - Interagency policies and protocols	04/01/21	19/03/21	M Pelling		
4.5	All approvals achieved and formal agreement of key governing documents - KCC Director of Adult Social Care and Health - K&MCCG Executive Director for Health Improvement	22/03/21	25/03/21	M Pelling		
4.6	New LD&A Programme Governance Framework established	29/03/21	01/04/21	M Pelling		

Weekly timeline columns (Month commencing): Dec-20 (WC 14th, WC 21st, WC 28th); Jan-21 (WC 4th, WC 11th, WC 18th, WC 25th); Feb-21 (WC 1st, WC 8th, WC 15th, WC 22nd); Mar-21 (WC 1st, WC 8th, WC 15th, WC 22nd, WC 29th)

Note: This plan and linked timescales are subject to change dependent on further discussions with LA/CCG and any localised operational arrangements